

St. Paul's Cathedral Mission College

Department of Mathematics

Meeting Resolution held on 22.11.2025 at Departmental Staff Room of the Department of Mathematics and Statistics held on 22/11/2025 at 11.30 A.M.

A meeting of the department of mathematics was held on 22/11/ 2025 at 11.30 A.M. in the Departmental staff Room. The meeting was presided over by the Head of Department of Mathematics Dr. Susanta Mandal which held a strength of five members.

At the beginning of the meeting the minutes of the last meeting held on 20/7/2025 was read out and subsequently confirmed. The head of the Department reported that NAAC related data collection is in progress and in this connection Prof. S. Kanjilal requested all members to expedite the process with due importance with utmost priority. The next agenda of the meeting was the procurement of library books. The Head of the Department reported that a list of books and corresponding publisher should be submitted to the librarian within 15/12/2025. Prof. S. Kanjilal briefly narrated the process of purchase of books following Government norms. It was also noted that the departmental allocation for the purchase of Major and minor books would be Rs. 33,000.00 only.

Following a protracted discussion it was decided that the Librarian Dr. Tridib Chottopadhyay would be requested to call some publishers like PHI, University Press, Pearson, Wiley India ect. for the deemed procurement.

The next agenda was the departmental reunion . After a protracted discussion it was decided that the proposed date for the reunion would be either 25th January or 1st February depending upon the availability/opinion of the alumni of the college.

Professor Subhendu Kanjilal proposed a class test for the Semester one students in the month of December, 2025. It was decided the two papers of 50 marks would be taken on the days in which the Department has two/three consecutive major classes.

The HOD. reported that only four students had cleared the fourth semester under CCF, 2022.

The head of department urged for making arrangement of extra classes for semester V. It was decided the teacher would make utmost effort to take extra classes.

The meeting ended with a vote of thanks to the chair.