

Minutes of the Meeting on 28.04.25

The department of Economics held a meeting on 28th April, 2025 at 1 pm in the staff room. It was chaired by Dr. Sudeshna Mitra, HOD, and attended by all the faculty members.

The meeting began with a discussion on the progress of work of Academic Audit, 2025, that was earlier distributed amongst faculty members and how far it was completed for the upcoming NAAC visit to the college. The HOD of the department, Dr. S. Mitra mentioned that she has received a new mail forwarded by the IQAC Coordinator, and different points related to the Academic Audit in the mail were thoroughly discussed by all the faculty members. Dr. S. Mukherjee replied that his portion of the work has been successfully prepared, completed and uploaded in the college website. In this context Dr. I. Banerjee replied that her part of the work, that is, preparation of the minutes book and scanning of the minutes were done but uploading the same was still pending as there was a problem with the website. She was asked to do the same as soon as possible. Moreover writing of departmental events and activities and uploading them in the college website was also partially done. Preparation of the reports for Parent Teachers Meet which is conducted annually by the department was also completed and uploaded successfully by Dr I. Banerjee.

Next Dr. J. Mukherjee and Dr. S. Mitra stated that their portion of the work was also partially completed and they would together finish the remaining part as soon as possible.

The next agenda that was taken up for discussion was that scripts of the SEM 3 (CCF) examination would be checked and scrutinized by respective teachers and marks to be uploaded by next day.

It was decided that departmental presentations for NAAC visit to be prepared and sent to IQAC by 31st May, 2025. The Head appealed to all the teachers to cooperate and do the needful in this matter.

It was next decided that an inter college debate competition would be arranged and hosted by the department and necessary permission was taken by the departmental head from the administration. The final date was decided to be 13th May, 2025. Various points for holding such an event were thoroughly discussed by the teachers along with two student representatives of the department. The students took the responsibility of sending invitations to other colleges, preparing the flier of the event, and invitations to the resource person and judges would be done by the college authority. A nominal registration fee of Rs.100/- was decided to be charged by the college. The judge's panel for the debate would comprise of Sri Rohit Das, Prof Santanu Ghosh from Maulana Azad College, Kolkata and Prof Indrani Banerjee from St. Paul's C.M. College, Kolkata.

It was further discussed that all classes from the month of May, 2025, onwards would be kept for Remedial Classes as the syllabus for SEM 6 was completed by all the teachers.

The meeting finally ended with a vote of thanks to the chair.

~~Dr. J. S. Kumar~~ 28/4/25

J. Banerjee
28/4/25

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