

Minutes of the Meeting held on 3rd January, 2025

A departmental meeting was convened by the Head of the Department, Dr. Sudeshna Mitra on 3rd January, 2025 at 1p.m in the staff room. The meeting had the following agenda:

1. The modalities of Tutorial examination for Semester 1 of both Major and Minor students
2. The modalities of Tutorial and theory examinations for Semester 1 MDC (SEC) students
3. Fixing of dates for Parent Teacher Meeting of the department
4. Semester 5 marks uploading dates
5. Classes of Semester 3

It was decided that the PTM of SEM 1 will be held on 18th January, 2025 and before that marks of Class Test to be noted down by all teachers.

According to the university modalities of Economics it was discussed that the Tutorial examinations for SEM 1, both Major and Minor students will be in the form of presentation and viva. The presentation will be in PPT format and the last date of submission will be 21st January, 2025. It was decided that all presentations to be submitted in the departmental mailbox.

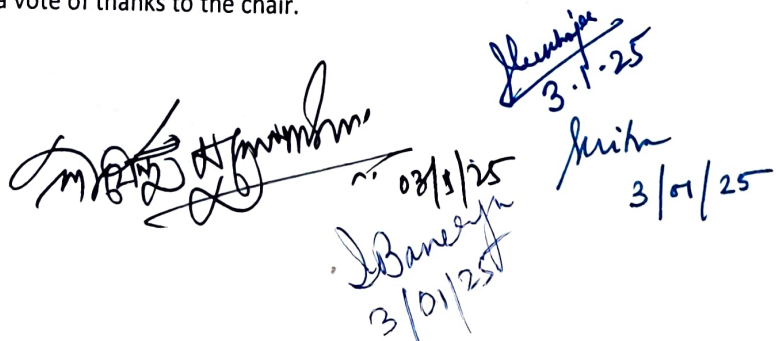
For SEM 1 Theory Paper (Home Centre) of MDC (SEC), it was decided that the theory question paper will be prepared by Dr. Shirsendu Mukherjee.

The Tutorial Examination for MDC (CC1) and SEC papers will be through presentations on any topic from the syllabus and submission of hardcopy to be given.

The faculty members also discussed that SEM 5 marks for Internal Assessment and Tutorial examination will be uploaded by 14th January, 2025 in the University portal.

It was also decided that the classes for SEM 3 Major will be held in-between the University Examinations of SEM 5.

The meeting ended with a vote of thanks to the chair.

The bottom of the page contains several handwritten signatures and dates. On the left, there is a large, stylized signature. To its right, the date '02/11/25' is written. Below this, the name 'Baneerjee' is written with the date '3/01/25'. To the right of these, the name 'Shirsendu' is written with the date '3.1.25'. Further right, the name 'Mitra' is written with the date '3/01/25'.