

Minutes of the Departmental Meeting held on 25.03.2022

The meeting was chaired by Dr. Jaya Mukherjee and attended by all the faculty members.

This meeting was urgently called to discuss the case of Arunima Saha, student of ECOA Sem-4. From the day she joined college Arunima Saha has been extremely irregular and inattentive in class and casual in her approach towards studies. Her attendance was very poor which was a matter of concern to the department. The department has had discussions on this issue with her as well as with her father on several occasions, but there was no improvement. The departmental members were also unhappy with the attitude and behavior of Arunima's father. In order to ensure discipline and fairness towards all students, the department had told Arunima not to attend any classes till her guardian meets the teacher-in-charge and gets the necessary permission. On 24<sup>th</sup> March, 2022 Arunima's father came to college to meet the teacher-in-charge and submitted some medical documents that indicated some mental health issues. The department was duly informed about the matter and hence this emergency meeting.

The department, after seeing her medical reports that were submitted to the college on 24.03.2022, became gravely concerned about her mental health and concluded that dealing with such issues is beyond the capacity of the department. The department decided to intimate the entire incident to the teacher-in-charge of the college and request him to arrange special counseling sessions for her (if possible) at the earliest. The department wanted to be fully sympathetic to her case. But the members concurred that she should come to the department with a written special permission from the teacher-in-charge clearly stating her present physical and mental health conditions.

In this connection, the members also noted that another student of ECOA Sem-4, Swarnali Saha, is also unable to attend classes because of certain health issues. Since the department cannot discriminate among its students, the department decided that she should also come with a similar permission letter from the teacher-in-charge in case she wants to attend classes. The HoD said that she would communicate the outcome of the departmental meeting to the teacher-in-charge both verbally and via email.

The meeting ended with a vote of thanks to the chair.

*[Handwritten signatures and dates]*  
M. Saha 25/3/22  
J. Mukherjee 25.3.22  
J. Banerjee 25/3/22