

Minutes of the Departmental Meeting Held on 17.11.2023

The meeting was attended by all the faculty members of the department and chaired by the Head of the Department.

The first agenda that came up for discussion was the upcoming Sem-3 and Sem-5 Internal and Tutorial exams under CBCS system. After necessary discussion, the members agreed on the following distribution of responsibilities regarding the upcoming Internal and Tutorial exams:

B.A / B.Sc Sem 3 & 5 Examination, 2023 Distribution of Responsibility among Faculty Members

Semester (1)	Course (2)	Paper (3)	Responsibility (4)	IA (10+10) (5)	TUT (15) (6)
SEM 3	ECOA	CC5	SMI	20	15
		CC6	IB	20	15
		CC7	JM	20	15
		SEC-A (RD)	SM	20	
	ECOG	GE3/CC3	JM	20	15
		SEC-A	SMI	20	
SEM 5	ECOA	CC11	SMI	20	15
		CC12	SM	20	15*
		DSE-A (AE)	JM	20	15
		DSE-B (FE)	IB	20	15*
		ECOG	DSE-A	IB	20
	SEC-A		SM	20	

*Paper review

The next issue that came up for discussion was the introduction of optional CVAC courses in Sem-II. The members discussed the various options and tried to figure out the courses that they can teach. Dr Shirsendu Mukherjee, who is also the proposer of the course "Value-Oriented Life Skill Education", suggested that a workshop be organized on the content and pedagogy of this course by inviting some eminent resource persons in this field. The faculty members agreed that this course is important for the holistic development of the students and emphasized the need for a workshop. Dr Jaya Mukherjee assured the members that she would immediately take up the matter with the college authority.

The meeting ended with a vote of thanks to the chair.

J. Banerjee
17/11/23

Mishra
17/11/23

Jaya Mukherjee
17.11.23