



# ST. PAUL'S CATHEDRAL MISSION COLLEGE

(Estd: 1865)

33/1, Raja Rammohan Sarani [Amherst Street] Kolkata – 700 009

Phone: 2350-3682/2360-0753 (AISHE CODE:- C-11869)

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NAAC Accredited

Date: 23.07.2020

## NOTICE

It is hereby notified that the latest issue of the St. Paul's Cathedral Mission College students' magazine, *Symphony*, will be published in an e-magazine format in the 2020-2021 academic session. In this matter, the Magazine Committee of the college requests the Heads of all the Departments to urge their students to send any creative or academic matter (essays, short stories, poems, paintings, sketches, photographs) that is solely the student's own composition to the email address [symphony.spcmc@gmail.com](mailto:symphony.spcmc@gmail.com), positively by 20 August 2020.

- Each submission **must have THE NAME, ROLL NO., DEPARTMENT AND YEAR of the student clearly written/printed on the file.** This must be done in addition to the DECLARATION which will be a separate attachment.
- **Written submissions** in three languages (Hindi, Bengali, and English) will be accepted. For ease of editing, the Committee requests the submissions to be composed on MS Word or Google Docs. **PDF files will have to be converted to these formats before submission.**
- **Sketches, paintings (water colour, oil, acrylic) and pastel art** must be scanned in the highest resolution possible and sent. Hazy and unclear photographs of low resolution will be difficult to incorporate. The same applies for **handmade posters**.
- **Photographs** taken by the students may be submitted. The student must declare the make and resolution of the camera (even if it is a phone camera), along with the date, time and place the photograph was taken. The topic for photographic submissions will be 'THE THIRD EYE'. If the photograph features a human subject, the photographer must have some form of consent from the subject. In case any issues of privacy are raised by the subject, the responsibility will lie solely with the photographer.
- Every entry (even if a single student provides multiple entries) must have a signed copy of the DECLARATION printed in the format given in this notice, attached to the email separately, along with the entry itself. If the student does not have access to a printer, they may copy the declaration in clear handwriting, sign it, and scan (with a phone scanner app, if there isn't a scanner available, or



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even take a good photograph where everything written is clearly visible) and attach to the email along with their submission.

- Please find below the format for the declaration:

## DECLARATION

It is hereby declared that the content submitted by \_\_\_\_\_, Roll No. \_\_\_\_\_, a student of the department of \_\_\_\_\_, \_\_\_\_\_ year, as an entry for the St. Paul's Cathedral Mission College students' magazine, *Symphony*, is her/his original work and s/he has not consciously plagiarized from any source. The work has not been presented for any publication heretofore anywhere, and in the case any complaints of plagiarism arise, the author alone shall bear full responsibility.

Signature of the student

- The **last date for submissions is 20 August 2020**, and there will be no deviation from this date. Entries submitted after this date will automatically be stored for the next issue of *Symphony*, and will not appear in the current issue.

COORDINATOR, MAGAZINE COMMITTEE

TEACHER-IN-CHARGE